

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON  
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on November 11, 2019, at 7:00 p.m. in the Zimmerman Room of the Barrington Area Library pursuant to notices sent to the board and the press on November 8, 2019.

**Present and acting as trustees were:**

Donald F. Minner, President  
Carolyn Welch Clifford, Vice President  
Carrie F. Carr, Treasurer  
Denise Tenyer, Secretary  
Jan Miller

**Also in attendance were:**

Jesse Henning, Executive Director  
Melinda Lomas, Barrington Resident  
Margie Marty, Barrington Resident  
Cheryl Riendeau, Finance Manager  
Lisa Stordahl, Office Manager

**I. CALL TO ORDER**

President Minner called the meeting to order at 7:00pm.

**II. ROLL CALL**

Lisa Stordahl called the roll.

**III. AUDIENCE RECOGNITION AND PUBLIC COMMENT**

President Minner welcomed all present and asked if anyone would like to address the board. Ms. Lomas wished to revisit the Lake Zurich Road Redirect Project. In a prepared statement, she recognized the board for the time and effort that they had put into their decision, but stated that from what she hears, there is still majority support for the project. Ms. Marty asked if the Library Board of Trustees had ever put out a survey to its customers regarding the realignment. President Minner explained that the library had not put out a survey, but had heard from many customers for and against the project while it was being considered. It was mentioned that the village may have included a question regarding the intersection in one of their surveys.

President Minner asked to move the Lake Zurich Road Realignment agenda item from New Business to the top of the order as it was the current topic of discussion, and asked Trustee Miller if she would like the opportunity to address the board on the topic.

Ms. Miller stated that when she decided to run for the board that a large number of people she spoke with were for the road redirect project. She also stated that as a past employee she felt

the redirect option was a safer option as it allowed people to enter and exit the library from the north. She feels that the current entrance is unsafe with customers having to cross the vehicle entrance path to enter the library. Ms. Miller also stated that when she worked in the Youth Services Department, many parents would comment on our wonderful library and would mention how great it was that it was so close to the park. Ms. Miller felt that the redirect project would be a great way to link the library and the park together.

President Minner asked if there was a motion to resume negotiations with the Village of Barrington regarding the Lake Zurich Road redirect. Ms. Miller made a motion to rescind the board's April 23, 2018 decision to cease negotiations with the Village of Barrington and to decline to execute an intergovernmental agreement with the Village with the purpose of selling Library property to realign Lake Zurich Road. There was no second to the motion.

#### **IV. APPROVAL OF THE MINUTES**

A motion to approve the minutes of the October 14, 2019 Regular Board Meeting was made by Ms. Tenyer, seconded by President Minner.

Ayes: Carr, Clifford, Miller, Minner, Tenyer  
Nays: None  
Abstain: None  
Absent: Devereux-Peters, Pizzi  
Motion: CARRIED.

A motion to approve the minutes of the October 14, 2019 Budget, Finance, and Levy Committee Meeting was made by Ms. Clifford, seconded by Ms. Carr.

Ayes: Carr, Clifford, Miller, Minner, Tenyer  
Nays: None  
Abstain: None  
Absent: Devereux-Peters, Pizzi  
Motion: CARRIED.

A motion to approve the minutes of the October 25, 2019 Policy Committee Meeting was made by Ms. Clifford, seconded by Ms. Carr.

Ayes: Carr, Clifford, Miller, Minner, Tenyer  
Nays: None  
Abstain: None  
Absent: Devereux-Peters, Pizzi  
Motion: CARRIED.

#### **V. MISCELLANEOUS REPORTS / BUSINESS**

**President’s Report**

President Minner recognized Lynn Van Dorn, Graphic Artist, for her fifteen years of service to the Library District and noted the great work that she does. The board asked Director Henning to thank her on their behalf.

**Treasurer’s Report**

Ms. Carr presented the financial report for October 2019. The balance brought forward was \$11,123,940.29. Revenue received in October 2019 totaled \$135,514.54, with expenditures amounting to \$611,408.55; leaving an ending balance of \$10,648,046.28. Four months into the fiscal year, revenues are 48.43% of anticipated, and expenditures equal 24.16% of the budget.

A motion to approve the October bills for payment was made by Ms. Carr, seconded by President Minner.

Ayes: Carr, Clifford, Miller, Minner, Tenyer  
Nays: None  
Abstain: None  
Absent: Devereux-Peters, Pizzi  
Motion: CARRIED.

**Executive Director’s Report**

Director Henning presented his report to the board and reported that October was a great month for programming. The fifth annual TEDx event occurred on October 17<sup>th</sup> and was well attended. Over 150 customers attended the Local Flavors program hosted by Kelly Avila and Hayley Schommer in Adult Services. This program featured many local vendors including Cook Street Coffee, Honey Lake Bee Co., Frantonios, and Primo Pizza to name a few.

In operational news, Director Henning also informed the board that 4K DVD’s will be ready to roll out soon. In addition, the late fines on DVD’s will be decreasing from \$1.00 to \$0.15 cents per day.

President Minner asked Director Henning to give an update on the Fall construction projects. Director Henning noted that most of the projects have wrapped. They are still refinishing a few windows on the second floor, and most of the remaining HVAC work has moved into the mechanical room. Punch list items are also being taken care of at this time.

Director Henning presented the Trustee requirements for the Illinois Per Capita Grant and outlined where Trustees could locate the appropriate continuing education material to fulfill those requirements. Board Trustees will check in with Director Henning on their progress before the end of 2019.

**VI: REPORTS OF COMMITTEES**

Ms. Clifford reported that the Policy Committee had a productive meeting on October 25, 2019. She complimented Director Henning and the staff that worked on each of the policy changes stating that the word presented to the board was very organized and thorough.

Director Henning discussed the necessity for removing Appendix A, Loan Rule Table, from the manual to allow Library Management to experiment with lowering fines in an effort to see if going fine-free is right for our library and community.

A motion to remove Appendix A from the Public Policy Manual, effective immediately, was made by Ms. Clifford, seconded by President Minner.

Ayes: Carr, Clifford, Miller, Minner, Tenyer  
Nays: None  
Abstain: None  
Absent: Devereux-Peters, Pizzi  
Motion: CARRIED.

A motion to approve the Public Policy Manual as amended, effective March 1, 2020, pending legal review was made by Ms. Clifford, seconded by Ms. Carr.

Ayes: Carr, Clifford, Miller, Minner, Tenyer  
Nays: None  
Abstain: None  
Absent: Devereux-Peters, Pizzi  
Motion: CARRIED.

**VII. OLD BUSINESS**

There was no old business.

**VIII. NEW BUSINESS**

The board considered Ordinance 2019-5, Ordinance Levying and Assessing Taxes for the Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois, for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

A motion to approve Ordinance 2019-5 was made by Ms. Tenyer, seconded by Ms. Clifford.

Ayes: Carr, Clifford, Miller, Tenyer  
Nays: Minner  
Abstain: None  
Absent: Devereux-Peters, Pizzi  
Motion: CARRIED.

There being no further business, Mr. Minner moved, and Ms. Carr seconded, to adjourn. All voted aye. The motion carried.

The meeting adjourned at 7:33 p.m.

A solid black rectangular redaction box covering the signature of the Secretary.

Secretary